

Government of the people's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
ICT Tower (Former BCC Bhaban), Agargaon, Dhaka.
Personnel Service Section
www.ictd.gov.bd

No. 56.00.0000.015.25.013.16-211

Date: 13 March, 2016

To : Chief Accounts Officer
Information & Communication Technology Division (ICTD)
CGA Bhaban, Segun Bagicha, Dhaka.

Subject: Sanction to visit the Dell Global B.V. Malaysia factory to be held on 16-21 March, 2016 in Malaysia.

Dear Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to visit the Dell Global B.V. Malaysia factory to be held on 16-21 March, 2016 in Malaysia under the following terms and conditions:

Sl.	Name	Designation
1.	Mr. Md. Khairul Amin	Deputy Secretary, Information and Communication Technology Division
2.	Mr. Md. Rabiul Islam	Deputy Director, Department of Information and Communication Technology
3.	Shamsun Nahar Begom	Assistant Secretary, Information and Communication Technology Division
4.	Mr. Md. Wasikur Rahaman	Assistant Programmer, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project

Terms and conditions:

- (a) During this visit they will be treated as on duty.
- (b) All expenses in this connection will be borne by the respective tenderer (Computer Source Ltd).
- (c) They will leave for Malaysia on 15 March, 2016 or on nearer date and will leave Malaysia for Dhaka on 22 March, 2016 or on nearer date.
- (d) They will draw their pay and allowances in local currency during the aforesaid period.

02. This sanction has the approval of competent authority.

Your's sincerely

sd/f

Jesmin Parvin
Senior Assistant Secretary
Phone: 02-8181646 (off.)
E-mail: jesminp0@gmail.com

Copy for information and necessary action (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H. E. The Ambassador, Embassy of Bangladesh in Kuala Lumpur, Malaysia (By Bag).
4. H. E. The Ambassador, Embassy of Malaysia in Bangladesh.
5. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
6. Director General, Department of Information & Communication Technology, Agargaon, Dhaka.
7. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attested Photocopy of concern note sheet is enclosed for issuing Note Verbal in favour of the said officials].
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
9. Project Director, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project, ICT Tower (Ex. BCC Bhaban) (5th Floor), Agargaon, Dhaka.
10. Joint Secretary (All), Information and Communication Technology Division, Agargaon, Dhaka.
11. Senior System Analyst, Information & Communication Technology Division, Agargaon, Dhaka (Request for publish this GO in website).
12. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
13. PS to Honorable State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
14. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
15. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
16. Mr./Mrs.....

13.03.16

Jesmin Parvin
Senior Assistant Secretary