

Government of the people's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
**Information and Communication Technology Division**  
ICT Tower (Former BCC Bhaban), Agargaon, Dhaka.  
Personnel Service Section  
www.ictd.gov.bd

No. 56.00.0000.015.25.013.16-212

Date: 13 March, 2016

To : Chief Accounts Officer  
Information & Communication Technology Division (ICTD)  
CGA Bhaban, Segun Bagicha, Dhaka.

**Subject: Sanction to visit the HP PPS Singapore (Sales) Pte Ltd. China computer factory to be held on 24-29 March, 2016 in China.**

Dear Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to visit the HP PPS Singapore (Sales) Pte Ltd. China computer factory to be held on 24-29 March, 2016 in China under the following terms and conditions:

Sl.	Name	Designation
1.	Mr. Saifuddin Ahamed Majumder	Deputy Secretary, Information and Communication Technology Division
2.	Mr. A S M Shafiul Alam Talukder	Deputy Secretary, APD, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project, Department of Information and Communication Technology, ICT Division.
3.	Mr. Mina Masud Uzzaman	Deputy Secretary, Information and Communication Technology Division.
4.	Mr. Muhammad Jaherul Islam	Assistant Programmer, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project, Department of Information and Communication Technology, ICT Division.

**Terms and conditions:**

- During this visit they will be treated as on duty.
- All expenses in this connection will be borne by the respective tenderer (Flora Limited).
- They will leave Dhaka for China on 23 March, 2016 or on nearer date and will leave China for Dhaka on 30 March, 2016 or on nearer date.
- They will draw their pay and allowances in local currency during the aforesaid period.

02. This sanction has the approval of competent authority.

Your's sincerely

*sd/-*

Jesmin Parvin  
Senior Assistant Secretary  
Phone: 02- 8181646 (off.)  
E-mail: admn1@ictd.gov.bd

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H. E. The Ambassador, Embassy of Bangladesh in China (By Bag).
4. H. E. The Ambassador, Embassy of China in Bangladesh.
5. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
6. Director General, Department of Information & Communication Technology, Agargaon, Dhaka.
7. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attested Photocopy of concern note sheet is enclosed for issuing Note Verbal in favour of the said officials].
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
9. Project Director, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project, ICT Tower (Ex. BCC Bhawan) (5<sup>th</sup> Floor), Agargaon, Dhaka.
10. Joint Secretary (All), Information and Communication Technology Division, Agargaon, Dhaka.
11. Senior System Analyst, Information & Communication Technology Division, Agargaon, Dhaka (Request for publish this GO in website).
12. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
13. PS to Honorable State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
14. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
15. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
16. Mr./Mrs.....

Jesmin Parvin  
Senior Assistant Secretary